# transfergecko.com

# **Privacy Statement**

Padron Limited (T/A Transfer Gecko) has created this privacy statement pursuant to the Data Protection Acts 1988 and 2003 and statutory instrument number 336/2011 European Communities (Electronic Communications Networks and Services) (Privacy and Electronic Communications) Regulations 2011.

In addition to the legal requirements our firm is committed to the proper use of any data which is collected from our website and the use of cookies on our website.

#### General

This privacy policy applies to anyone who visits our website and it explains how data is collected and used by ourselves. This is a legal requirement and as such we would suggest you would take some time to read the details below.

#### **Cookies**

Cookies are small text files that may be sent to or stored on your computer, smart phone, tablet or other device which are downloaded when you are accessing the internet and you use or site or any of our applications. We use the following cookies on our website:

- 1. Necessary cookies these are cookies that are used to enable you to access our website. These cookies only last for the time you visit our site and are deleted when you close your browser. Without these cookies we would be unable to provide certain features of the website for example log on.
- 2. Performance cookies these help us use the website more efficient and gather information about the performance of the site particularly the pages that are used most often. These cookies are not user specific and don't collect any particular information about a user but simply provide information which helps us check the usefulness of our website.
- 3. Advertising cookies these cookies are used to help compile information on an advertising campaign. These cookies are also anonymous, in other words they do not require specific information about the user.

If you require further information in respect of cookies more information can be found on <a href="https://www.aboutcookies.org">www.aboutcookies.org</a>. For further information in respect to privacy statements including information on cookies please go to <a href="https://www.dataprotection.ie/docs/privstatements/290.htm">www.dataprotection.ie/docs/privstatements/290.htm</a>.

#### **Cookies and Your Browser**

If you do not want to receive cookies you can disable the function on your browser and you can set your browser to notify you when cookies are active. Please also be aware that you can simply choose not to accept any cookies at all. Transfer Gecko will, unless you specifically choose not to receive our cookies, assume you agree to the placement of cookies on your device.

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# **Privacy Statement**

#### **Information**

You may be asked to fill out forms on the website, these forms will include your name, address, telephone number and details of the utilities. These forms are required to subscribe to the service and for us to communicate with you. Once the form has been filled and submitted the following will apply:

1. You authorise Transfer Gecko to use the information to such an extent as is necessary to provide you with information on our services and third party services.

#### **Disclosure**

We will keep information confidential except where disclosure is required by law. Information is used for our own purposes except in circumstances where you have agreed to sign up to the service and in these circumstances information may be passed to third parties. We would refer you to the standard Transfer Gecko service agreement and consent form in this regard.

#### **Right of Access**

You have a right to ask for your personal data. If you wish to avail of this right please write to Transfer Gecko at 1<sup>st</sup> Floor, Watson and Johnson Centre, Mill Road, Greystones, Co. Wicklow.

#### **Right of Rectification**

If any of your personal information is incorrect please email us on <a href="mailto:support@transfergecko.com">support@transfergecko.com</a> and we will make the necessary changes.

### Extent of Data being processed

Please note that any data being processed for the purposes of the Transfer Gecko service agreement will be based on this agreement and the consent form attached to same.

## **Security**

At Transfer Gecko we understand how important the security and confidentiality of your information is. Keeping customer information secure is a top priority for us. Accordingly, we ensure your personal information is safeguarded during transmission, processing, storage and access.

Transfer Gecko strives to protect your information from unauthorised access, use, or disclosure and employs a variety of physical and technical measures backed by policies and procedures designed to protect our systems and your personal information. As an example, Transfer Gecko sites offer industry standard SSL/TLS (secure socket layer & transport layer security) encryption to secure data during transmission. This enables you to transact with us online in confidence.



# **Privacy Statement**

In instances where a personalised user experience is offered via Transfer Gecko websites we require you to authenticate securely before being authorised to carry out any tailored interactions. As a consequence a password policy, which ensures use of suitably strong passwords for users, is in place on relevant Transfer Gecko sites.

### **Hyperlinks**

Some of the pages on this Website contain hypertext links to websites not maintained by Transfer Gecko. You are reminded that different terms and conditions of use may apply to you as a user of such websites. In addition such websites may not attain the same privacy standards that Transfer Gecko maintains.

## **User Responsibilities**

Users are reminded they are solely responsible for maintaining the security of systems or devices used to access Transfer Gecko websites and the secrecy of any associated login credentials which may be used to facilitate personalised access. This responsibility extends to security for files users may download during website interactions.

As with access to any Internet site, Transfer Gecko cannot guarantee the privacy and confidentiality of information submitted or accessed from unsecure user systems or passing over intermediate systems on the public Internet. As such, users are strongly advised to pay particular attention to any security warnings their computer, the website or their browser may offer. You can learn more about improving your online safety and protecting your personal information by visiting www.makeitsecure.org.

#### **Changes to our Privacy Policy**

Transfer Gecko may from time to time change the details of its privacy policy and these changes will be posted here.

If you have any questions in relation to this privacy statement or our website or our dealings with you through Transfer Gecko please contact us at 1<sup>st</sup> Floor, Watson and Johnson Centre, Mill Road, Greystones, Co. Wicklow or by email on support@transfergecko.com.